

Mayor
Clay Koplin

Council Members

Tom Bailer
Cathy Sherman
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
David Glasen

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Ari Jeppson-Bolin

Regular City Council Meeting
November 3, 2021 @ 7:00 pm
Cordova Center Community Rooms
Agenda

A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplin, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison, and David Glasen

D. Approval of Regular Agenda..... (voice vote)



E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers
 - a. Incident Management Team, COVID-19 Update
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
4. Student Council Representative Report

G. Approval of Consent Calendar

5. Council action to waive the right to protest renewal of 'restaurant/eating place'..... **(page 1)**
liquor license #5653 for Baja Taco
6. Minutes of the October 20, 2021 Regular Council Meeting..... **(page 13)**
7. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absences of **Mayor Koplin** from the 10/6/21 and 10/20/21 Regular Meetings

H. Approval of Minutes – in consent calendar

I. Consideration of Bids – none

J. Reports of Officers

8. Mayor's Report
9. City Manager's Report
10. City Clerk's Report
 - a. Public Notice - Board & Commission vacancies and how to apply..... **(page 17)**
 - b. Redistricting Board November 1 Public Hearing in Cordova flyer..... **(page 18)**

K. Correspondence..... (see primer for description page 19)

11. 10-18-21 Mayor Koplin letter of support for BBB mariculture for an EDA grant..... **(page 20)**
12. 10-19-21 Email from L. Stavig regarding property matters..... **(page 21)**
13. 10-26-21 Letter from B. Taylor of PWSRCAC re ADEC public comment period..... **(page 22)**
14. 10-26-21 Notice from DNR, Mining, Land, Water, extension of Agency & Public..... **(page 27)**
review period for Aquatic Farmsite Lease ADL233132

L. Ordinances and Resolutions - none

M. Unfinished Business - none

N. New & Miscellaneous Business

15. Discussion of COVID-19 Emergency Response

16. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 30)

a. FY22 budget preparation schedule/work sessions..... (page 39)

O. Audience Participation

P. Council Comments

Q. Executive Session

17. Attorney consultation regarding *Fejes and Associates* and potential legal challenge, in executive session because this is a subject the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

if you have a disability that makes it difficult to attend city-sponsored functions, you may contact 424-6200 for assistance.

full City Council agendas and packets available online at www.cityofcordova.net



AGENDA ITEM 5
City Council Meeting Date: 11/03/2021
CITY COUNCIL COMMUNICATION FORM

FROM: Susan Bourgeois, City Clerk
DATE: 10/27/2021
ITEM: Council option to protest renewal of Liquor License # 5653
NEXT STEP: Motion to waive protest via approval of consent calendar

ORDINANCE RESOLUTION
 MOTION INFORMATION

I. REQUEST OR ISSUE: A Cordova business, Baja Taco, has applied for a Liquor License Renewal (Restaurant/Eating Place) with the State through the AMCO (Alcohol and Marijuana Control Office).

II. RECOMMENDED ACTION / NEXT STEP: Council action to waive right to protest the renewal.

III. FISCAL IMPACTS: none, staff sees no reason to protest see background

IV. BACKGROUND INFORMATION: Comptroller Barb Webber and Deputy City Clerk Tina Hammer have determined this business to be current in all financial obligations to the City. Police Chief Nate Taylor has no public safety concerns about this business.

V. LEGAL ISSUES: The local governing body's right to protest is defined in AS 04.11.480, attached.

VI. SUMMARY AND ALTERNATIVES: Council approval of the consent calendar would constitute approval of this motion:

Council motion to waive it's right to protest the renewal of liquor license #5653, Baja Taco, Restaurant/Eating Place.

reasons for the objection. The board shall consider the objections and testimony received at a hearing conducted under AS 04.11.510(b)(2) when it considers the application. An objection and the record of a hearing conducted under AS 04.11.510(b)(2) shall be retained as part of the board's permanent record of its review of the application.

Sec. 04.11.480. Protest.

(a) A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license by sending the board and the applicant a protest and the reasons for the protest within 60 days of receipt from the board of notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and in no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer. The local governing body may protest the continued operation of a license during the second year of the biennial license period by sending the board and the licensee a protest and the reasons for the protest by January 31 of the second year of the license. The procedures for action on a protest of continued operation of a license are the same as the procedures for action on a protest of a renewal application. The board shall consider a protest and testimony received at a hearing conducted under AS 04.11.510(b)(2) or (4) when it considers the application or continued operation, and the protest and the record of the hearing conducted under AS 04.11.510(b)(2) or (4) shall be kept as part of the board's permanent record of its review. If an application or continued operation is protested, the board shall deny the application or continued operation unless the board finds that the protest is arbitrary, capricious, and unreasonable.

(b) If the permanent residents residing outside of but within two miles of an incorporated city or an established village wish to protest the issuance, renewal, or transfer of a license within the city or village, they shall file with the board a petition meeting the requirements of AS 04.11.510(b)(3) requesting a public hearing within 30 days of the posting of notice required under AS 04.11.310, or by December 31 of the year application is made for renewal of a license. The board shall consider testimony received at a hearing conducted under AS 04.11.510(b)(3) when it considers the application, and the record of a hearing conducted under AS 04.11.510(b)(3) shall be retained as part of the board's permanent record of its review of the application.

(c) A local governing body may recommend that a license be issued, renewed, relocated, or transferred with conditions. The board shall consider recommended conditions and testimony received at a hearing conducted under AS 04.11.510(b)(2) or (4) when it considers the application or continued operation, and the recommended conditions and the record of the hearing conducted under AS 04.11.510(b)(2) or (4) shall be kept as part of the board's permanent record of its review. If the local governing body recommends conditions, the board shall impose the recommended conditions unless the board finds that the recommended conditions are arbitrary, capricious, or unreasonable. If a condition recommended by a local governing body is imposed on a licensee, the local governing body shall assume responsibility for monitoring compliance with the condition, except as otherwise provided by the board.

(d) In addition to the right to protest under (a) of this section, a local governing body may notify the board that the local governing body has determined that a licensee has violated a provision of this title or a condition imposed on the licensee by the board. Unless the board finds that the local governing body's determination is arbitrary, capricious, or unreasonable, the board shall prepare the determination as an accusation against the licensee under AS 44.62.360 and conduct proceedings to resolve the matter as described under AS 04.11.510(c).



October 28, 2021

City of Cordova

Via Email: cityclerk@cityofcordova.net

Re: Notice of 2022/2023 Liquor License Renewal Application

License Type:	Restaurant/Eating Place	License Number:	5653
Licensee:	Baja Taco LLC		
Doing Business As:	Baja Taco		

We have received a completed renewal application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under AS 04.11.480.

A local governing body may protest the approval of an application(s) pursuant to AS 04.11.480 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of this notice, and by allowing the applicant a reasonable opportunity to defend the application before a meeting of the local governing body, as required by 3 AAC 304.145(d). If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable.

To protest the application referenced above, please submit your written protest within 60 days, and show proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before a meeting of the local governing body.

Sincerely,

Glen Klinkhart, Director
amco.localgovernmentonly@alaska.gov

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

10/28/2021

ABC BOARD

LIQUOR LICENSE

2022 - 2023

TEMPORARY

5653

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2023 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Restaurant/Eating

LICENSE FEE: \$600.00

1130

CITY / BOROUGH: Cordova
Unorganized Borough

D/B/A: Baja Taco
137 Harbor Loop Rd

Mail Address:
Baja Taco LLC
PO Box 23
Cordova, AK 99574

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

[] Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD



DIRECTOR

04-900 (REV 7/21)

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

STATE OF ALASKA - ALCOHOLIC BEVERAGE CONTROL BOARD

LICENSE NUMBER

FORM CONTROL

XXXX

ISSUED

10/28/2021

ABC BOARD

LIQUOR LICENSE

2022 - 2023

TEMPORARY

5653

LICENSE RENEWAL APPLICATION DUE
DECEMBER 31, 2023 (AS 04.11.270(b))

THIS LICENSE EXPIRES MIDNIGHT
FEBRUARY 28, 2024 UNLESS DATED BELOW

TYPE OF LICENSE: Restaurant/Eating

LICENSE FEE: \$600.00

CITY / BOROUGH: Cordova
Unorganized Borough

D/B/A: Baja Taco
137 Harbor Loop Rd

Mailing Address:
Baja Taco LLC
PO Box 23
Cordova, AK 99574

This license cannot be transferred without permission
of the Alcoholic Beverage Control Board

[] Special restriction - see reverse side

ISSUED BY ORDER OF THE
ALCOHOLIC BEVERAGE CONTROL BOARD

COPY

DIRECTOR

THIS LICENSE MUST BE POSTED IN A VISIBLE PLACE ON THE PREMISES

04-900 (REV 7/21)



Alaska Alcoholic Beverage Control Board

2022-2023 Master Checklist: Renewal License Application

Doing Business As:	Baja Taco	License Number:	5653
License Type:	Restaurant/Eating Place		
Examiner:	Kris S.	Transaction #:	100286613

Document	Received	Completed	Notes
AB-17: Renewal Application	10/19	10/28/21	
App and License Fees	10/19	10/26/21	

Supplemental Document	Received	Completed	Notes
Tourism/Rec Site Statement			
AB-25: Supplier Cert (WS)			
AB-29: Waiver of Operation			
AB-30: Minimum Operation			
AB-33: Restaurant Affidavit	10/19	10/26/21	
COI / COC / 5 Star / FAA Cert			
FP Cards & Fees / AB-08a			
Late Fee			

Names on FP Cards:	
--------------------	--

	Yes	No	N/A
CBPL Entity Printout included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Business License Copy included?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Background(s) Completed & Date: _____	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Special Consideration: _____ Board Meeting Date: 1-18-2022

LGB Sent Date: 10/28/2021 LGB Deadline Date: _____

LGB 1 Name: City of Cordova LGB 2 Name: N/A

Waive
 Protest
 Lapsed
 Waive
 Protest
 Lapsed



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 General Renewal Application

- This form and any required supplemental forms must be completed, signed by the licensee, and postmarked no later than 12/31/2021 per AS 04.11.270, 3 AAC 304.160, with all required fees paid in full, or a non-refundable \$500.00 late fee applies.
- Any complete application for renewal or any fees for renewal that have not been postmarked by 02/28/2022 will be expired per AS 04.11.540, 3 AAC 304.160(e).
- All fields of this application must be deemed complete by AMCO staff and must be accompanied by the required fees and all documents required, or the application will be returned without being processed, per AS 04.11.270, 3 AAC 304.105
- Receipt and/or processing of renewal payments by AMCO staff neither indicates nor guarantees in any way that an application will be deemed complete, renewed, or that it will be scheduled for the next ABC Board meeting.

Establishment Contact Information

Licensee (Owner):	BAJA TACO LLC	License #:	5653
License Type:	RESTAURANT / EATING PLACE		
Doing Business As:	BAJA TACO		
Premises Address:	137 HARBOR LOOP Rd.		
Local Governing Body:	City of Cordova		
Community Council:	NONE		

If your mailing address has changed, write the NEW address below:

Mailing Address:	PO Box 23				
City:	Cordova	State:	AK	ZIP:	99574

Section 1 – Licensee Contact Information

Contact Licensee: The individual listed below must be listed in Section 2 or 3 as an Official/Owner/Shareholder of your entity and must be listed on CBPL with the same name and title.

This person will be the designated point of contact regarding this license, unless the Optional contact is completed.

Contact Licensee:	ANDRA DOLL	Contact Phone:	907-831-6904
Contact Email:	ANDRADOLL23@YAHOO.COM		

Optional: If you wish for AMCO staff to communicate with anyone other than the Contact Licensee about your license, list them below:

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

Name of Contact:		Contact Phone:	
Contact Email:			

AMCO
OCT 19 2021



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 2 – Entity or Community Ownership Information

Sole Proprietors should skip this Section.

Use the link from Corporations, Business and Professional Licensing (CBPL) below to assist you in finding the Entity #.

https://www.commerce.alaska.gov/cbp/main/search/entities

Alaska CBPL Entity #:	10018779
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READ BEFORE PROCEEDING: Any new or changes to Shareholders (10% or more), Managers, Corporate Officers, Board of Directors, Partners, Controlling Interest or Ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI-approved card stock, AB-08a's, payment of \$48.25 for each new officer with a date-stamped copy of the CBPL change per AS 04.11.045, 50 & 55, or a Notice of Violation will be issued to your establishment and your application will be returned.

The only exception to this is a Corporation who can meet the requirements set forth in AS 04.11.050(c).

DO NOT LIST OFFICERS OR TITLES THAT ARE NOT REQUIRED FOR YOUR ENTITY TYPE.

- Corporations of any type including non-profit must list ONLY the following:
 - All shareholders who own 10% or more stock in the corporation
 - Each President, Vice-President, Secretary, and Managing Officer regardless of percentage owned
- Limited Liability Corporations, of any type must list ONLY the following:
 - All Members with an ownership interest of 10% or more
 - All Managers (of the LLC, not the DBA) regardless of percentage owned
- Partnerships of any type, including Limited Partnerships must list ONLY the following:
 - Each Partner with an interest of 10% or more
 - All General Partners regardless of percentage owned

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, all required titles, phone number, percentage of shares owned (if applicable) and a full mailing address for each official of your entity whose information we require. If more space is needed: attach additional completed copies of this page. Additional information not on this page will be rejected.

Name of Official:	ANDRA DOLL			
Title(s):	MANAGING MEMBER	Phone:	907-831-6704	% Owned: 100%
Mailing Address:	PO Box 23			
City:	Cordova	State:	AK	ZIP: 99574

Name of Official:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

Name of Official:				
Title(s):		Phone:		% Owned:
Mailing Address:				
City:		State:		ZIP:

AMCO

OCT 19 2021



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 3 - Sole Proprietor Ownership Information

Corporations, LLC's and Partnerships of ALL kinds should skip this section.

READ BEFORE PROCEEDING: Any new or changes to the ownership of the business license must be reported to the ABC Board within 10 days of the change and must be accompanied by a full set of fingerprints on FBI approved cardstock, AB-08a's, payment of \$48.25 for each new owner or officer and a date stamped copy of the CBPL change per AS 04.11.045, or a Notice of Violation will be issued to your establishment and your application will be returned.

Important Note: All entries below must match our records, or your application will be returned per AS 04.11.270, 3 AAC 304.105. You must list full legal names, phone number, and mailing address for each owner or partner whose information we require.

If more space is needed, attach additional copies of this page. Additional owners not listed on this page will be rejected.

This individual is an: Applicant Affiliate

Form for individual 1: Name, Contact Phone, Mailing Address, City, State, ZIP, Email

This individual is an: Applicant Affiliate

Form for individual 2: Name, Contact Phone, Mailing Address, City, State, ZIP, Email

Section 4 - License Operation

Check ONE BOX for EACH CALENDAR YEAR that best describes how this liquor license was operated:

- 1. The license was regularly operated continuously throughout each year. (Year-round)
2. The license was only operated during a specific season each year. (Seasonal)
3. The license was only operated to meet the minimum requirement of 240 total hours each calendar year.
4. The license was not operated at all or was not operated for at least the minimum requirement of 240 total hours each year...

2020 2021 checkboxes for license operation options

If you have not met the minimum number of hours of operation in 2020 and/or 2021, you are not required to pay the fees, however a complete AB-29 is required with Section 2 marked "OTHER" and COVID is listed as the reason.

Section 5 - Violations and Convictions

Have ANY Notices of Violation been issued for this license OR has ANY person or entity in this application been convicted of a violation of Title 04, 3AAC 304 or a local ordinance adopted under AS 04.21.010 in 2020 or 2021?

Yes No checkboxes for violations and convictions

If you checked YES, you MUST attach a list of all Notices of Violation and/or Convictions per AS 04.11.270(a)(2)

If you are unsure if you have received any Notices of Violation, contact the office before submitting this form.



OCT 19 2021

AMCO Received 10/27/2021



Alaska Alcoholic Beverage Control Board

Form AB-17: 2022/2023 License Renewal Application

Section 6 – Certifications

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

- I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application... I certify that all current licensees... I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL)... I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course... I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises...

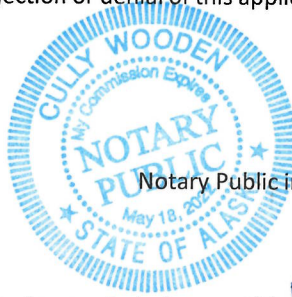
I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

Signature of licensee (Handwritten signature)

Signature of licensee

ANDRA DOLL

Printed name of licensee



Signature of Notary Public (Handwritten signature)

Signature of Notary Public

Notary Public in and for the State of: Alaska

My commission expires: 5/18/22

Subscribed and sworn to before me this 14th day of October, 2021.

Restaurant/Eating Place applications must include a completed AB-33: Restaurant Receipts Affidavit

Recreational Site applications must include a completed Recreational Site Statement

Tourism applications must include a completed Tourism Statement

Wholesale applications must include a completed AB-25: Supplier Certification

Common Carrier applications must include a current safety inspection certificate

All renewal and supplemental forms are available online

Any application that is not complete or does not include ALL required completed forms and fees will not be processed and will be returned per AS 04.11.270, 3 AAC 304.105.

FOR OFFICE USE ONLY

Table with columns: License Fee (\$600.00), Application Fee (\$300.00), Misc. Fee (\$), Total Fees Due (\$900.00)

AMCO OCT 19 2021

Department of Commerce, Community, and Economic Development CORPORATIONS, BUSINESS & PROFESSIONAL LICENSING

[State of Alaska](#) / [Commerce](#) / [Corporations, Business, and Professional Licensing](#) / [Search & Database Download](#) / [Corporations](#) / [Entity Details](#)

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Baja Taco LLC

Entity Type: Limited Liability Company

Entity #: 10018779

Status: Good Standing

AK Formed Date: 2/14/2014

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2024

Entity Mailing Address: PO BOX 23, CORDOVA, AK 99574

Entity Physical Address: 137 HARBOR LOOP RD., CORDOVA, AK 99574

Registered Agent

Agent Name: Andra Doll

Registered Mailing Address: PO BOX 23, CORDOVA, AK 99574

Registered Physical Address: 607 4TH ST., CORDOVA, AK 99574

Officials

Show Former

AK Entity #	Name	Titles	Owned
	Andra Doll	Manager, Member	100.00

Filed Documents

Date Filed	Type	Filing	Certificate
2/14/2014	Creation Filing	Click to View	Click to View
4/07/2014	Initial Report	Click to View	
12/07/2015	Biennial Report	Click to View	
1/09/2018	Biennial Report	Click to View	
10/09/2019	Biennial Report	Click to View	
10/13/2021	Biennial Report	Click to View	

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[State of Alaska / Commerce / Corporations, Business, and Professional Licensing / Search & Database Download / Business License / License #1001999](#)

LICENSE DETAILS

License #: 1001999

[Print Business License](#)

Business Name: BAJA TACO

Status: Active

Issue Date: 03/04/2014

Expiration Date: 12/31/2023

Mailing Address: PO BOX 23
CORDOVA, AK 99574

Physical Address: 137 HARBOR LOOP RD
CORDOVA, AK 99574

Owners

BAJA TACO LLC

Activities

Line of Business	NAICS	Professional License #
72 - Accommodation and Food Services	722211 - LIMITED-SERVICE RESTAURANTS	

Endorsements

No Endorsements Found

License Lapse(s)

If this business license lapsed within the last four years the lapsed periods will appear below. Lapsed periods are the unlicensed period between an expiration date and renewal date.

No Lapses on record for the last 4 years.

Regular City Council Meeting
October 20, 2021 @ 7:00 pm
Cordova Center Community Rooms A & B
Minutes

A. Call to order – **Vice Mayor Cathy Sherman** called the Council regular meeting to order at 7:00 pm on October 20, 2021, in the Cordova Center Community Rooms.

B. Invocation and pledge of allegiance - **Vice Mayor Sherman** led the audience in the Pledge of Allegiance.

C. Roll call - Present for roll call were Council members **Tom Bailer, Cathy Sherman, Jeff Guard, Anne Schaefer, David Allison,** and **David Glasen**. Council member **Melina Meyer** was present via teleconference. **Mayor Clay Koplín** was absent. Also present were City Manager **Helen Howarth** and City Clerk **Susan Bourgeois**.

D. Approval of Regular Agenda – **M/Bailer S/Allison** to approve the agenda.
Vote on the motion: 7 yeas, 0 nays. Motion was approved.

E. Disclosures of Conflicts of Interest and ex parte communications – **Bailer** said that item 16 has his property mentioned but there is no financial gain for him. **Sherman** ruled there was no conflict. No objection from Council.

F. Communications by and Petitions from Visitors

1. Guest speaker

a. Incident Management Team, COVID-19 Update: **Dr. Sanders** reported: 1) currently we have 4 active cases – we are ready to give boosters as they are authorized – awaiting authorization also for vaccines for children aged 5-11.

2. Audience comments regarding agenda items

Kim Hager of 4.2-mile Whitshed spoke to item 16 – he made an offer of \$10,000 he hopes Council will consider approving that.

3. Chairpersons and Representatives of Boards and Commissions

CCMCA Board – **Dr. Sanders** reported: 1) CCMC continues to post positive months and continues to improve its financial stability; part of the reason is a switch from an offshore coding company to a domestic coding company; also trying to hire locally to avoid the costs of travelers and the staffing agencies that provide travelers; 2) they've hired a unit clerk, an occupational therapist; 3) thinks they could be self-sufficient in the future, one issue they can't yet fill the gap on is depreciation of capital infrastructure – so for 2022 they are asking to still be included in the City's budget.

School Board – no report.

a. PWSRCAC September 2021 meeting highlights

b. PWSAC Board of Director, City Representative **Tom Bailer** – reported to Council that new elections occurred and there is good Cordova representation on the executive board at PWSAC which is important. He also said there is a year-round fulltime employee based in Cordova who has a house and family here which is also good for Cordova; **Neil Wright** – the assistant production manager – staff and board have nothing but high praise for him.

4. Student Council representative – **Ari Jeppson-Bolin** submitted a written report in the packet

G. Approval of Consent Calendar

5. Minutes of the October 6, 2021 Regular Council Meeting

6. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member Tom Bailer from the October 6, 2021 Regular Meeting

Vote the Consent Calendar: 7 yeas, 0 nays. Schaefer-yes; Sherman-yes; Glasen-yes; Bailer-yes; Guard-yes; Meyer-yes; and Allison-yes. Consent Calendar was approved.

H. Approval of Minutes – in consent calendar

I. Consideration of Bids - none

J. Reports of Officers

7. Mayor's Report – no report

8. Manager's Report – City Manager **Helen Howarth** reported: 1) middle to end of November we will see the 2020 audit – very slow process, she has yet to see a draft.

a. City Financial Report 09-30-21

b. FY22 budget preparation schedule

Council questions: **Allison** said he needs to see account balances during this budget process – also he'd like balances on the ambulance fund, depreciation funds and all the other funds – he asked if these numbers include 3Q or not. **Howarth** said no, they do not – 3Q sales tax returns and 2nd half property tax payments aren't due until October 31.

9. City Clerk's Report – **Bourgeois** reported: 1) she included in the packet a flyer about board and commission vacancies, she will continue to do so through November packets for more public notification; 2) Clerk's office has been working on agenda items 14-16 in tonight's packet.

a. Public notice - Board and Commission Vacancies and how to apply

10. Staff Quarterly reports

a. City Investments, UBS Financial Services, **Chad Adams**

b. Cordova Museum and Cordova Center, Department Director, **Mimi Briggs**

c. CVFD, City Fire Marshal, **Paul Trumblee**

d. Cordova Police Department, Chief of Police, **Nate Taylor**

e. Cordova Harbor and Port, City Harbormaster, **Tony Schinella**

f. Library, Department Director, **Debbie Carlson**

K. Correspondence

11. 09-30-21 Letter from Office of the State Assessor reporting Cordova's 2021 FVD

12. 10-04-21 Email from J. Reynolds supporting Chamber of Commerce

13. 10-11-21 Letter from Chappell's concerning Chase Avenue property

L. Ordinances and Resolutions - none

M. Unfinished Business - none

N. New & Miscellaneous Business

14. Council Direction to Staff concerning placing a proposition for a Charter change on March 1, 2022 Election ballot

M/Allison S/Schaefer to direct staff to prepare a resolution for Council's consideration for approval of City Charter changing ballot language to accomplish a change in the way Council members are elected from "designated seats at-large" to "at-large".

Allison said that when this was changed in 1995 – the ballot language changing this was accomplishing a few things in one proposition so not sure if it was approved by the voters because they wanted to vote yes on the other parts of the ballot prop and this just got lumped in. He'd like to see this in front of voters alone, without other language to muddy it. He doesn't think Cordova is big enough for the designated seats as it has it now. He thinks a change would encourage people to run for Council. **Schaefer** supports this. **Meyer** said she isn't sure how she feels yet but does agree this should go before the voters for a decision. **Bailer** supports this. **Glaser** said he supports. **Guard** said he might be the only naysayer – he won't do so too strongly though – he does think the comments made do make some sense. He thinks the council we have now is a good representation of the populace as a whole and he thinks the way we vote for Council seats now has made it this way. If it's not broken why fix it? **Sherman** said she likes the ability to run for a council seat hoping to make a balance on the council. **Bailer** said, "to target somebody"? **Sherman** said, no, to make a balance. **Bailer** said he doesn't think it's a left-right-center thing – Council acts mostly about budgets, etc. not social issues. He thinks it will encourage people to run for Council. **Sherman** asked the Clerk if there was a cost to this being put on as a ballot proposition. **Bourgeois** said it would cost some attorney time and City Clerk time but since it would be a ballot prop on a regular election it would not be too costly; like would be an entire special election.

Vote the motion: 5 yeas, 2 nays. Sherman-no; Glaser-yes; Guard-no; Allison-yes; Bailer-yes; Meyer-yes; and Schaefer-yes. Motion was approved.

15. Council Action on Proposal Lot 11, Block 5, Odiak Park Subdivision

M/Schaefer S/Bailer to direct staff to use a different method for determining fair market value and publish a new RFP with the adjusted value.

Schaefer asked questions about how the fair market value was determined and how it could be done differently.

City Planner **Kevin Johnson** answered: The fair market value was determined by a licensed appraiser. Due to not receiving any proposal that met the minimum criteria in price. Staff wondered if Council wanted us to get a new appraisal, consider using assessed value and adding on the amount of our sales ratio – those are a couple of options or Council could choose not to dispose at this time. **Bailer** said that the Planning Commission gave us an unusual recommendation – that we consider using a different method to determine FMV and publish a new RFP. Code says we have options, but Code says we must calculate the FMV – opinions are not calculations. **Bailer** said – this appraiser does this for a living – he doesn't want to re-work his work. Therefore, his opinion is – that is a fair appraisal, and we should stick with it. **Allison** said he agrees with the appraiser on this one unless someone offers convincing arguments that they are way off base. **Glaser** said he agrees with **Bailer** – if we do this for one – we are getting in the weeds and we'll be expected to reevaluate appraisals all the time. **Meyer** said the reality is that land is expensive even if it needs work done. After discussion the maker of the motion and the second agreed to withdraw the original motion and make this motion instead:

M/Schaefer S/Bailer that Council has determined that the \$53,000 appraisal is the current fair market value of the property and Council determines not to dispose of the property since no qualifying proposal was received.

Vote the motion: 7 yeas, 0 nays. Guard-yes; Schaefer-yes; Glaser-yes; Meyer-yes; Bailer-yes; Allison-yes and Sherman-yes. Motion was approved.

16. Council Direction to Staff City - land disposal portion of Lot 10, Block 2, USS 3345

M/Bailer S/Sherman to maintain staff's determination of fair market value and if that price is not met the lot should not be sold at this time.

Bailer said this is an unfortunate situation – he hopes we can figure out a way within our code to make it amenable to all parties. He said that even if the City misrepresented the lot by calling 2 lots Lot 10, Block 6, the fact was that the warranty deeds clearly stated the portions as they were sold from seller to buyer to next buyer. It is not the City's responsibility to proofread legal documents or get involved in a sale of private property; it is up to a purchaser to do their due diligence before a purchase is made. Now to move forward, he is willing to discuss to see if they can come up with something that is fair to all involved. It is worthwhile to note that the property sold for far in excess of the assessed valuation. **Sherman** agrees and wants to hear other points of view. **Meyer** agreed with **Bailer's** thoughts – this is being brought up because the portion is a city owned lot. If these were 2 privately owned lots, this would not have occurred as people know what they own and pay taxes on.

City Attorney Wells was available and called in to the meeting and determined that it would be within code provisions for Council to not add the sales ratio factor and instead sell it for exactly the current assessed value. **Wells** opined that anything under fair market value and that was different than a method allowed by Code would open the City to liability.

After some discussion the motion was changed:

M/Allison S/Bailer to remove the sales ratio factor that was added to the assessed value and offer the lot for lease or purchase at the current assessed value of \$26,400 and to give the buyer a credit if the assessed value decreases after the assessor reassesses the property in fall 2021.

Vote the motion: 7 yeas, 0 nays. Bailer-yes; Guard-yes; Schaefer-yes; Allison-yes; Glaser-yes; Meyer-yes and Sherman-yes. Motion was approved.

17. Discussion of COVID-19 Emergency Response - none

18. Pending Agenda, Calendar, CIP List and Elected & Appointed Officials lists

First budget work session next week, Wed Oct 27 at 5pm – food would be provided – will be in the Ed Room due to the Electrify Alaska conference. Council mentioned some upcoming absences from Cordova – Clerk **Bourgeois** wanted to ensure there would be a quorum even if by teleconference at the December 15 regular meeting as that would be the adoption of the Budget. Enough Council members did commit to being available for the December 15 regular meeting.

O. Audience Participation - none

P. Council Comments

Council took a recess at 9:22 pm – back in session at 9:27 pm.

Allison wondered if the Planning Commission could look at our zoning, especially look at those 6 properties. He also opined that we should go out for an RFP for City Assessor.

Schaefer thanked staff for the quarterlies – also thanks to **Kevin** for all of the clarifications and assistance tonight.

Bailer said we shouldn't be selling property for anything but residential houses – there is a housing shortage. He has a piece of property in Colorado in a town about the size of Cordova. Recently he got a letter and they advised people not to drink the water – bottled only, there was an issue they needed 3 or 4 weeks to clear it up. It made him think about us – we are so lucky – we have a great water department, a great team there – imagine us sending such a letter out to processors, businesses, citizens – we are grateful for that department, they've been great for years. He hasn't been hearing rumblings from citizens or from employees lately – he thanked **Helen** and said under her watch things are going well – he wanted to put that out there.

Sherman agreed with **Bailer** and said she's not hearing complaints either but its too bad that you don't hear from people when things are going well.

Q. Executive Session

19. Attorney consultation regarding *Fejes and Associates* and potential legal challenge, in executive session because this is a subject the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

M/Bailer S/Glasen to go into executive session to consult with the City Attorney regarding *Fejes and Associates* and potential legal challenge, in executive session because this is a subject the immediate knowledge of which would clearly have an adverse effect upon the finances of the government. In the executive session were the City Manager, the City Clerk and the City Attorney, **Holly Wells**.

Vote on the motion: 7 yeas, 0 nays. Motion was approved.

There was a short recess to clear the room at 9:35 pm. The executive session began at 9:42 pm and Council came back into open session at 10:14 pm.

Vice Mayor Sherman said that in the executive session the Council gave direction to the City Attorney.

R. Adjournment

M/Allison S/Bailer to adjourn the meeting.

Hearing no objection **Vice Mayor Sherman** adjourned the meeting at 10:14 pm.

Approved: November 3, 2021

Attest: _____
Susan Bourgeois, CMC, City Clerk

PUBLIC NOTICE

Mayor Koplín and the **City Council** are soliciting applications for these upcoming City Board and Commission vacancies:

Library Board – 1 seat

Planning Commission – 2 seats

Harbor Commission – 1 seat

Parks & Rec Commission – 3 seats

Historic Preservation Commission – 3 seats

fillable application available on the City website

<https://www.cityofcordova.net/wp-content/uploads/2021/09/Board-Commission-Application.pdf>

email cityclerk@cityofcordova.net

cityclerk3@cityofcordova.net

call 424-6248 or 424-6286

for appointments in December 2021

applications due by November 24, 2021

ALASKA REDISTRICTING BOARD COMMUNITY PUBLIC HEARING

Every 10 years, Alaska must change its legislative districts based on the new data from the US Census. An important part of creating the new districts is hearing from the public about their communities.

**The Alaska Redistricting Board is coming to
Cordova to present its proposals and hear from
you!**

DATE: Monday, November 1st

TIME 4pm to 6pm

PLACE: Cordova Center, 601 First Street

The Alaska Redistricting Board adopted six different proposed plans to allow Alaskans to see how different groups approached the redistricting process. You can view these maps in the following ways at this meeting:

- Regional map printouts are displayed around the room with the map title noted at the top.
- Additional printed copies of smaller district level maps are also available.
- Computer terminals are available to explore the interactive Google maps.

PUBLIC TESTIMONY

The Board wants to hear from you! If you can't make the meeting, please submit testimony in one of the following ways:

- Send an email to testimony@akredistrict.org;
- Submitting comments through our website at www.akredistrict.org; or
- Scan the QR code below and sending in your testimony.

SCAN HERE TO OPEN THE MAP COMMENT PORTAL →



Council Packet Correspondence Primer: Communicating with Your Elected Cordova Officials

This primer provides an overview of City of Cordova policies regarding the submission of correspondence to the City Clerk's office for distribution to City Council. These policies are general in nature and do not preempt the application of relevant laws to correspondence distribution. To the extent you have questions regarding the distribution of specific correspondence, please contact the City Clerk's office.

What gets published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail addressed to City Council, any individual member of City Council or the Mayor, regardless of whether or not the sender has requested inclusion of the correspondence in a City Council packet.
- Letters, emails, cards, or other written or electronic mail written by the Mayor, individual City Council members in their capacity as elected officials, or the Council as a body
- Letters, emails, cards, or other written or electronic mail by agencies/entities that are pertinent to Council and the citizens of Cordova (e.g. population determination, full value determination, open comment periods for projects/leases in and around Cordova, etc.)
- Only correspondence received by the Clerk's Office on or before noon on the Wednesday before a regular Council meeting is eligible for inclusion in the packet for that meeting. Correspondence eligible for inclusion received after that date and time will be included in the next regularly scheduled Council meeting packet. (See CMC 3.12.035).

What does not get published in Council packets as Correspondence?

- Letters, emails, cards, or other written or electronic mail that are disparaging to individuals or entities
- Letters, emails, cards, or other written or electronic mail that have been sent anonymously
- Letters, emails, cards, or other written or electronic mail that contain confidential information or information that would warrant a constitutional violation of privacy or could potentially violate an individual's or an entity's constitutional rights.

More information about items not subject to publication:

- Correspondence that is not subject to publication in a Council packet will, however, be forwarded to the Mayor and City Council members with notification that the communication will not be included in the Council packet and the reasons for the exclusion.
- The City will attempt to contact the writer of the correspondence to inform them that the City has determined not to publish what they have sent. Notifications will be sent to the return address on the communication if one has been provided. (the best way to ensure the City is able to reach the writer is if the correspondence has been emailed through the City Clerk cityclerk@cityofcordova.net)
- A person who submits a communication that is not subject to publication in a Council packet, may still attend a meeting and read the communication during audience comments (if it is about an agenda item) or during audience participation, if it is not about an agenda item. Oral comments during a Council meeting will not be monitored or limited for content unless the comments made incite or promote violence against a person or entity. The City is not responsible or liable for the comments, thoughts, and/or opinions expressed by individuals during the public comment period at a Council meeting.

Suggestions concerning correspondence:

- Correspondence intended for all Council members should be emailed to the City Clerk at cityclerk@cityofcordova.net, hand-delivered or sent via U.S. mail to the Clerk's office. Correspondence should be clearly addressed to "Cordova City Council." Unless clearly stated otherwise, the City Clerk will presume that all correspondence addressed to City Council is intended for inclusion in the packet.

CITY OF CORDOVA



Economic Development Administration
U.S. Department of Commerce
1401 Constitution Avenue, NW Suite 7104
Washington, DC 20230

October 15, 2021

Re: Build Back Better grant application – Alaska Mariculture Cluster

To Whom it May Concern,

The City of Cordova strongly supports a Statewide Mariculture Cluster. Cordova hosts the largest commercial fishing fleet in the state and due to seasonal fisheries has extensive underutilized maritime assets, like many partner communities and regions. Cordova also suffers some of the same challenges anticipated by the Alaska Mariculture Cluster; workforce development, capital investments in the fledgling industry which is growing rapidly in the Prince Williams Sound region, and market savvy that is not sufficiently evolved around the mariculture opportunity. The applicant team is well established and with the support of the EDA through this grant will be able to tackle the projects outlined in the application.

As we review the target projects, the City of Cordova recognizes the need for each element to accelerate the work that is already in progress, without further exhausting the reserves that have carried communities through the past 18 months.

- 1) Alaska Integrated Hatchery Network
- 2) Capital to expedite private investment in mariculture development
- 3) Workforce development to support mariculture industry
- 4) Vessel energy audits and efficiency improvements
- 5) Innovation Fund
- 6) Product and market development
- 7) Coordination between industry, university, government & Alaska Native participants
- 8) Public education & outreach to improve social license

The City of Cordova strongly encourages your support of this application to help restore communities that have faltered during the pandemic and are poised to recover and grow into this new opportunity.

Respectfully,

Clay Koplín, Mayor
City of Cordova, Alaska
PO Box 1210
Cordova, AK 99574
(907) 253-5026 M, mayor@cityofcordova.net

Susan Bourgeois

From: Leif Stavig
Sent: Tuesday, October 19, 2021 11:07 PM
To: Susan Bourgeois
Cc: Helen Howarth
Subject: City Council Packet

I was disappointed to see several items of correspondence in the packet (pgs 166 and 167) which I interpreted as a public and personal attack on my character.

Property issues and real estate can be complicated, but as a property owner, it is my responsibility to know where my property lines are and what the conditions are of my property. If I am unsure of my property location, I hire a surveyor. If I am unsure of any easements, I go to a title company. Public officials can and should assist citizens by providing them public information relating to property, such as recorded plats, deeds, etc. (filed with the State Recording Office), as well as city parcel maps, which are used for planning purposes. If City Council has any questions relating to any of this, please ask your expert, the current City Planner.

I understand that city staff considered whether or not to publish the correspondence, and ultimately made it public after finding it to not be disparaging. I respect that decision and appreciate the desire to err on the side of keeping matters public. I hope that staff continue to review all materials that go into the City Council packet to ensure disparaging statements don't make their way into the public record. At the end of the day, I hope we all act with more kindness and decency, even if we feel we have been wronged.

Leif Stavig

Dear Mayor Koplín and City Council:

In early 2020, the City of Cordova provided input to the Alaska Department of Environmental Conservation (ADEC) during their oil discharge prevention and contingency plan public scoping. Your input helped ensure that Alaskans' voices are heard. **ADEC has announced their proposed changes to regulations resulting from the public scoping will be released for public comment in early November.**

ADEC has already stated the public comment period will be open for 90 days with no extensions. The Council will be working as quickly as possible to review the proposed changes and provide our input to those interested in providing their own public comments.

Background:

In October 2019, ADEC solicited public comments on areas where Alaska oil spill regulations and statutes could be streamlined. Specifically, ADEC focused on [18 AAC 75, Article 4](#) and [Alaska Statute 46.04 \(AS 46.04\)](#) which deal with oil discharge prevention and contingency plan requirements. At that time, ADEC Commissioner Jason Brune issued a press release stating that he had heard "contingency plans were unnecessarily burdensome while lacking environmental benefits," and to achieve Governor Dunleavy's goal of Alaska being open for business, ADEC was beginning a scoping process seeking input from the public on these regulations and statutes.

ADEC received over 350 comments from approximately 130 parties, which can be viewed on [ADEC's public scoping page](#) under [Public Comments](#). As can be seen from reviewing these comments, the majority support maintaining current regulation standards and oppose any changes that would weaken regulations. Commissioner Brune has reported that he and his staff met on a weekly basis for several months in 2020 to review comments received. The proposed regulatory changes, anticipated to be released on November 1, are the result of what he and his team put together from that effort.

Concerns:

PWSRCAC remains concerned that this reform initiative could result in changes that weaken the world-class oil spill prevention and response system in Prince William Sound. Alaska's statutes and regulations have been in place for over 30 years, protecting Alaska and ensuring that industry and responders maintain vigilant in preventing and responding to spills. Industry has operated successfully with these safeguards in place and these statutes and regulations are one of the main reasons Prince William Sound has not suffered a catastrophic oil spill since 1989.

Next steps:

PWSRCAC intends to review the draft regulatory changes, prepare our own comments, and provide additional information to the public. We intend to focus our outreach on assisting the public in understanding the implications of any proposed regulatory changes and forming meaningful comments that support maintaining strong oil spill prevention and response requirements in Alaska. PWSRCAC encourages interested parties statewide to likewise review the draft for issues relevant to their respective regions.

Note: ADEC has informed us that there are currently no changes to laws anticipated at this time. While regulation changes, like those about to be proposed, can be made by the agency that oversees them (in this case ADEC), state statutes (laws) can only be amended by the State Legislature.

PWSRCAC will provide updates by email as information becomes available. More information on this topic can be found on [the Council's website](#).

Again, thank you for your previous public comments on this important issue. We hope the City of will stay engaged and consider providing input during the upcoming public comment period as well.

Brooke Taylor, APR (she/her)

Director of Communications

Prince William Sound Regional Citizens' Advisory Council

3709 Spenard Road, Suite 100 | Anchorage, Alaska 99503

D: 907.273.6228 | C: 907.301.3784 | M: 907-277-7222

brooke.taylor@pwsrcac.org

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On the Web: www.pwsrcac.org | Find us on [Facebook](#) | Follow us on [Twitter](#)

City of Cordova

Cordova City Council Resolution 02-20-05 - attached

**CITY OF CORDOVA, ALASKA
RESOLUTION 02-20-05**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
SUPPORTING THE SAFEGUARDING OF ALASKA'S OIL SPILL PREVENTION AND
RESPONSE STANDARDS**

WHEREAS, after the 1989 *Exxon Valdez* oil spill, Alaska citizens and the Alaska Legislature worked together to protect the state from major oil spills by enacting comprehensive laws and regulations dealing with prevention, response, contingency planning, financial responsibility, oversight, monitoring, and other subjects related to the safe handling and transportation of oil and other hazardous substances; and

WHEREAS, these laws and regulations were based on real world experiences and the painful lessons of the *Exxon Valdez* oil spill and were crafted in coordination with State government and oil industry partners, requiring extensive compromise in the determined Response Planning Standards; and

WHEREAS, oil spill prevention and response contingency planning regulations were adopted by the State of Alaska in 1992, and the regulations have been revised on nine occasions to clarify the requirements, streamline the review process, include new categories of contingency plans, and make the contingency planning process less onerous and the approval of those plans more predictable and expeditious; and

WHEREAS, as a result of post-*Exxon Valdez* oil spill laws and regulations, Alaska has world-class oil spill prevention and response requirements to protect its people and its environment, as well as commercial and sport fishing, aquaculture, recreation, tourism, subsistence, and cultural interests; and

WHEREAS, on October 15, 2019, the State of Alaska's Department of Environmental Conservation Commissioner issued a public scoping notice seeking input on existing regulations and statutes because he has "heard from many Alaskans that contingency plans are unnecessarily burdensome while lacking corresponding environmental benefits," and that his Department has identified regulations that can be eliminated or significantly reformed; and

WHEREAS, despite repeated requests, the Alaska Department of Environmental Conservation has yet to provide information on the areas of the statutes or regulations that have been identified as too burdensome, or that could be eliminated or significantly reformed; and

WHEREAS, it is unreasonable for the Department of Environmental Conservation to claim now, after 30 profitable years of industry compliance with the laws and regulations, that the requirements are too burdensome, and this claim disregards the hard work of hundreds of Alaskans who worked tirelessly after the *Exxon Valdez* oil spill to ensure that the State of Alaska would never again suffer an environmental disaster like what occurred in 1989; and

WHEREAS, reducing the burden on industry by rolling back or eliminating proven oil spill prevention and response requirements transfers the risk and burden of another oil spill to the communities, citizens, and environment; and

WHEREAS, the Council of the City of Cordova, Alaska has a significant interest in protecting our community's social, environmental, and economic wellbeing from any future oil spills.

NOW THEREFORE BE IT RESOLVED, that the Council of the City of Cordova, Alaska stands strongly against any legislative or regulatory changes that erode oil spill prevention and response standards, increasing the risk of a catastrophic spill; and

BE IT FUTHER RESOLVED, that the Council of the City of Cordova, Alaska believes that, if the system created after the 1989 spill is weakened, Alaskans will likely face an increased risk of reliving another major oil spill that could damage Alaska's commercial, sport and subsistence fishing, sport and subsistence hunting, other businesses, fish, wildlife, environment, and the culture and quality of life of the people; and

BE IT FURTHER RESOLVED, that the Council of the City of Cordova, Alaska requests that the State of Alaska provide information on the statutes and regulations the Department has already claimed can be eliminated or significantly reformed.

PASSED AND APPROVED THIS 19th DAY OF FEBRUARY 2020.





Clay R. Koplín, Mayor

ATTEST:



Tina Hammer, Deputy Clerk

Susan Bourgeois

From: Cougan, Karen A (DNR) <karen.cougan@alaska.gov>
Sent: Wednesday, October 27, 2021 9:34 AM
To: Reynolds, Brent C (DNR); Miller, Andrew J (DNR)
Extension: RE: Public and Agency Notice of Proposed Aquatic Farmsite Lease ADL 233132 in Double Bay, Prince William Sound, near Cordova, Alaska
ADL 233132 Public and Agency Notice Extension.pdf

Cc:
Subject:

Attachments:

Good morning,

Due to an agency request, the Public and Agency Notice of Proposed Aquatic Farmsite Lease ADL 233132 in Double Bay, Prince William Sound is extended until 5 PM on Friday, November 5, 2021.

Please let me know if you have any questions.

Thank you,

Karen Cougan
Aquatic Farming Program Coordinator
Natural Resource Specialist III

Alaska Department of Natural Resources

Division of Mining, Land and Water
Southcentral Regional Land Office
Leasing and Aquatic Farm Programs
550 W. 7th Ave., Suite 900C
Anchorage, AK 99501

Phone: (907) 269-8543

Fax: (907) 269-8913

Website: <http://dnr.alaska.gov/mlw/aquatic/index.cfm>

From: Cougan, Karen A (DNR)

Sent: Friday, September 24, 2021 10:17 AM

To:

Cc: Reynolds, Brent C (DNR) <brent.reynolds@alaska.gov>

Subject: Public and Agency Notice of Proposed Aquatic Farmsite Lease ADL 233132 in Double Bay, Prince William Sound, near Cordova, Alaska

Good morning,

Please see the attached Public and Agency Notice of the DNR Preliminary Decision (PD) regarding a proposed aquatic farmsite lease ADL 233132, located approximately 32 nautical miles west of Cordova, Alaska in Double Bay, Prince William Sound by Icy Bay Oysters, LLC dba Icy Bay Oysters. The Public and Agency Notice comment period is from September 27, 2021 until 5:00 PM on October 27, 2021. The PD can be accessed starting on Monday, September 27, 2021 via the DNR website cited within the attached Notice.

Please contact me if you have any questions.

Thank you and have a great day!

Karen Cougan

Aquatic Farming Program Coordinator

Natural Resource Specialist III

Alaska Department of Natural Resources

Division of Mining, Land and Water

Southcentral Regional Land Office

Leasing and Aquatic Farm Programs

550 W. 7th Ave., Suite 900C

Anchorage, AK 99501

Phone: (907) 269-8543

Fax: (907) 269-8913

Website: <http://dnr.alaska.gov/mlw/aquatic/index.cfm>

State of Alaska
Department of Natural Resources
Division of Mining, Land & Water
Southcentral Regional Land Office
550 W. 7th Ave., Suite 900C
Anchorage, AK 99501-3577

ADL 233132
Aquatic Farmsite Lease
Icy Bay Oysters, LLC
Double Bay, Prince William Sound, Alaska
(USGS Quad Map Cordova B-7)

Public and Agency Notice
Pursuant to AS 38.05.945

Subject to AS 38.05.083, the Southcentral Regional Land Office (SCRO) has made a Preliminary Decision to offer a 10-year lease to Icy Bay Oysters, LLC dba Icy Bay Oysters for 44.94-acres, more or less, of state-owned tide and submerged lands for the operation of an aquatic farmsite for the purpose of the commercial growth and harvest of Pacific oysters (*Magallana gigas*). The location of the project area is further described as being within the SE1/4 of Section 20, SW1/4 of Section 21, NW1/4 of Section 28, and NE1/4 of Section 29, Township 16 South, Range 7 West, Copper River Meridian, approximately 32 nautical miles west of Cordova, Alaska in Double Bay, Prince William Sound.

The public and agencies are invited to review and comment on this proposed project. A copy of the Decision can be found at <https://aws.state.ak.us/OnlinePublicNotices/default.aspx> or is available in hardcopy upon request. Questions concerning how to comment should be directed to Karen Cougan at (907) 269-8543, by e-mail at karen.cougan@alaska.gov or by fax to (907) 269-8913. **All comments must be received in writing at the above listed mailing address or e-mail on or before 5:00 PM on November 5, 2021.** To be eligible to appeal DNR's Final Decision, under AS 38.05.035(i)-(m), a person must have submitted written comments during this comment period.

The State of Alaska, Department of Natural Resources, complies with Title II of the American with Disabilities Act of 1990. Individuals with audio impairments that have questions concerning this PD may call Relay Alaska at 711 or 1-800-770-8973 for assistance at no cost.

DNR reserves the right to waive technical defects in this publication.

Pending Agenda (PA) Primer

What is Pending Agenda?

A list of topics that Council wants to explore in the future (these are Pending, for an Agenda).

These topics might be worthy of an agenda item at a regular/special meeting (if there is a specific action being requested).

These topics might be worthy of a work session when Council can discuss at more length and come to a consensus about direction to staff to bring an action back.

How do you get something ON Pending Agenda?

During PA, a Council member can suggest a topic to add to PA. At that time, a second Council member, the Mayor or the City Manager can act as the second who agrees to add the item to the Pending Agenda List.

How do you get something OFF Pending Agenda?

During PA, a Council member can mention a topic that is on the list of topics and name a **specific date** to hear the item, either as an action item on a regular/special meeting or as a discussion item for a work session. If this occurs, a second member is still required, and the member(s) should clearly articulate the action intended or the specific topic for discussion and set a specific date.

Quarterly, we will go through all the items listed on PA and purge the ones that no longer seem practical or that have been handled already.

What is NOT appropriate for Pending Agenda?

Sometimes items are considered for PA but are more appropriately tasks for the Clerk or Manager. These items might warrant Council action in the future, and if so, will be brought back when that is necessary. A consensus of the entire body is required to task the Manager or Clerk with something specific.

The PA part of the meeting sometimes becomes a more detailed discussion of an item being proposed. Council should refrain from the extraneous discussion of a topic at this time and instead clearly state the item, get agreement of a second, and it will be added to the list. Obviously, sometimes a short discussion is required in order to articulate the detail of what is being added.



City Council of the City of Cordova, Alaska
Pending Agenda November 3, 2021 Regular Council Meeting

A. Future agenda items - topics put on PA with no specific date for inclusion on an agenda initially put on or revisited

- | | |
|---|-----------|
| 1) Plan/schedule for departmental site visits/work sessions – summer 2021. | 3/17/2021 |
| 2) Ordinance change (Title 4) before a new CBA gets negotiated - so Council has a role in approval process | 2/17/2021 |
| 3) Public Safety Resources - discussion | 1/20/2021 |
| 4) City addressing - ongoing project summer/fall 2021 | 11/4/2020 |
| 5) City Manager authority re: purchases/contracts and whether budgeted/unbudgeted - new finance director | 2/19/2020 |

B. Resolutions, Ordinances, other items that have been referred to staff date referred

- | | |
|---|------------|
| 1) Res 06-21-29 mobile restaurant (picnic basket) referred for more detailed information | 6/2/2021 |
| 2) Ord 1196 amending bdgt, \$100K from PF for Impound Lot, referred at 2nd read until there is a 1Q financial update | 5/5/2021 |
| 3) Res 03-21-13 support for snow avalanche and landslide hazards assessment | 3/17/2021 |
| 4) Disposal of ASLS 79-258 - motion to put out for proposals was referred to staff after an e.s. | 9/16/2020 |
| 5) Res 05-20-18 re CCMC sale committee | 5/6/2020 |
| 6) Res 10-19-42 approving contract for federal lobbyist | 10/2/2019 |
| 7) Res 12-18-36 re E-911, will be back when a plan has been made | 12/19/2018 |

C. Upcoming Meetings, agenda items and/or events: with specific dates

- 1) Capital Priorities List Resolution (05-20-17) is in each packet - if 2 council members want to revisit the resolution they should mention that at Pending Agenda and it can be included in the next packet for action
- 2) Staff quarterly reports will be in the following packets:

1/19/2022	4/20/2022	7/20/2022	10/19/2022
-----------	-----------	-----------	------------
- 3) Joint City Council and School Board Meetings - twice per year, April & October
 6pm @ CHS before Sch Bd mtg **11/10/2021** 6pm @ CC before Council mtg **4/20/2022**
- 4) Clerk's evaluation - each year in **Feb** or **Mar** (before Council changeover after election) - next **Feb 2022**
- 5) Manager's evaluation - each year in **Jan** - next one **Jan 2022**
- 6) Budget Work Sessions **6pm 11/3/21** and **7pm 11/10/21** (after 6pm jt work session with school board)

D. Council adds items to Pending Agenda in this way:

item for action	tasking which staff: Manager/Clerk?	proposed date
1) ...		
<hr/>		
2) ...		
<hr/>		
3) ...		

Mayor Koplín or the City Manager can either agree to such an item and that will automatically place it on an agenda, or a second Council member can concur with the sponsoring Council member.



City Council of the City of Cordova, Alaska
Pending Agenda November 3, 2021 Regular Council Meeting

E. Membership of existing advisory committees of Council formed by resolution:

- 1) Fisheries Advisory Committee:** 1-John Williams (fisheries educ/Mar Adv Prgm) 2-Jeremy Botz (ADF&G)
 re-auth res 01-20-04 approved Jan 15, 2020 3-vacant (processor rep) 4-Jim Holley (marine transportation/AML)
 auth res 04-03-45 approved Apr 16, 2003 5-Chelsea Haisman (fish union/CDFU) 6-Tommy Sheridan (aquaculture)

- 2) Cordova Trails Committee:** 1-Elizabeth Senear 2-Toni Godes
 re-auth res 11-18-29 app 11/7/18 3-Dave Zastrow 4-Ryan Schuetze
 auth res 11-09-65 app 12/2/09 5-Wendy Ranney 6-Michelle Hahn

- 3) Fisheries Development Committee:** 1-Warren Chappell 2-Andy Craig 3-Bobby Linville
 authorizing resolution 12-16-43 4-Gus Linville 5-vacant 6-Bob Smith
 reauthorization via Res 11-19-51 7- Ron Blake 8- John Whissel
 approved 11/20/2019

F. City of Cordova appointed reps to various non-City Boards/Councils/Committees:

- 1) Prince William Sound Regional Citizens Advisory Council**

Robert Beedle	re-appointed March 2020	2 year term until March 2022
	re-appointed June 2018	
	re-appointed March 2016	
	re-appointed March 2014	
	appointed April 2013	

- 2) Prince William Sound Aquaculture Corporation Board of Directors**

Tom Bailer	re-appointed October 2021	3 year term until Sept 2024
	re-appointed October 2018	
	appointed February 2017-filled a vacancy	

- 3) Southeast Conference AMHS Reform Project Steering Committee**

Mike Anderson	appointed April 2016	until completion of project
Sylvia Lange	alternate	

**CITY OF CORDOVA, ALASKA
RESOLUTION 05-20-17**

**A RESOLUTION OF THE COUNCIL OF THE CITY OF CORDOVA, ALASKA,
DESIGNATING CAPITAL IMPROVEMENT PROJECTS**

WHEREAS, the Cordova City Council has identified several Capital Improvement projects that will benefit the citizens of Cordova, and in several cases the entirety of Prince William Sound; and

WHEREAS, the Council of the City of Cordova has identified the following Capital Improvement projects as being critical to the future well being and economy of Cordova and the surrounding area:

1. Port and Harbor Renovations
 - a. South Harbor replacement (G, H & J floats priority)
 - b. Harbor basin expansion
 - c. General upgrades (north harbor sidewalks, waste oil building, harbor crane)
2. Upgrade Community Water Supply
3. Large Vessel Maintenance Facility
 - a. Shipyard building
 - b. Shipyard expansion and improvements
4. Public Safety Building
5. Road Improvements / ADA Sidewalk Improvements
 - a. Second Street
 - b. 6th & 7th Streets sidewalk/drainage project
 - c. Ferry terminal sidewalk
 - d. General street and sidewalk improvements

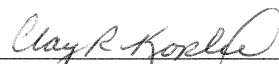
and;

WHEREAS, some or all of these projects will be submitted to State or Federal legislators and/or agencies as Capital Improvement projects for the City of Cordova, Alaska.


NOW, THEREFORE, BE IT RESOLVED THAT the Council of the City of Cordova, Alaska, hereby designates and prioritizes the above listed projects as Capital Improvement projects.

PASSED AND APPROVED THIS 6th DAY OF MAY 2020




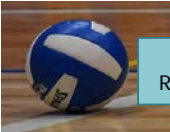

Clay R. Koplín, Mayor

ATTEST:


Susan Bourgeois, CMC, City Clerk

November 2021

CALENDAR MONTH **NOVEMBER**
 CALENDAR YEAR **2021**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	1 Redistricting Board Public Hearing 4-6pm CCAB	2	3 6:00 Budget WorkSession with 7:00 Council reg mtg CCAB	4	5	6 Stage of the Tide performance
7 	8	9 6:30 P&Z CCAB	10 6:00 jt wksn w-sch bd HSL 7:00 Council bdgt wksn location CCAB 6:00 Harbor Cms-CCM 7:00 Sch Bd HSL	11 Veteran's Day Holiday City Offices closed	12	13
14	15	16	17 5:30 CTC Board Meeting 7:00 Council reg mtg CCAB	18 	19 CHS VBall Regionals @ tbd	20
21	22	23	24 6:00 CEC Board Meeting	25 6:00 CCMCAB HCR	26 Thanksgiving Holiday City Offices closed CSD Thanksgiving Holiday	27
28	29 Board of Fish at Cordova Center Nov 29 - Dec 7	30 6:00 P&R CCM	1	2	3	4
5	6	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library

CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference
 Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Wed
 P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

December 2021

CALENDAR MONTH **DECEMBER**
 CALENDAR YEAR **2021**
 1ST DAY OF WEEK **SUNDAY**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	1	2	3	4
			Board of Fish at Cordova Center Nov 29 - Dec 7			
			6:00 Budget WorkSession 7:00 Council reg mtg CCAB			
5	6		8	9	10	11
Board of Fish at Cordova Center Nov 29 - Dec 7						
12	13	14	15	16	17	18
			6:30 Budget & Fee Sched Public Hearing 7:00 Council reg mtg CCAB		CSD End 2nd Quarter	
		6:30 P&Z CCAB	6:00 Harbor Cms CCAB 7:00 Sch Bd HSL			
19	20	21	22	23	24	25
			6:00 CEC Board Meeting 5:30 CTC Board Meeting		Holiday City Offices closed	
	CSD Winter Vacation Dec 20 - Jan 3			CSD Winter Vacation Dec 20 - Jan 3		
26	27	28	29	30	31	1
			CSD Winter Vacation Dec 20 - Jan 3			
		6:00 P&R CCM		6:00 CCMCAB HCR	New Year Holiday City Offices closed	Happy New Year
2	3	Notes				

Legend:
 CCAB-Community Rms A&B
 HSL-High School Library

CCA-Community Rm A
 CCB-Community Rm B
 CCM-Mayor's Conf Rm
 CCER-Education Room

LN-Library Fireplace Nook
 CRG-Copper River Gallery
 HCR-CCMC Conference Room

Cncl - 1st & 3rd Wed
 P&Z - 2nd Tues
 SchBd, Hrb Cms - 2nd Wed
 CTC - 3rd Wed
 P&R - last Tues
 CEC - 4th Wed
 CCMCA Bd - last Thurs

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Mayor and City Council - Elected

seat/length of term	email	Date Elected	Term Expires
Mayor: 3 years	Clay Koplin Mayor@cityofcordova.net	Mar 1, 2016 Mar 5, 2019	March-22
Council members:			
Seat A: 3 years	Tom Bailer CouncilSeatA@cityofcordova.net	March 5, 2019	March-22
Seat B: 3 years	Cathy Sherman, Vice Mayor CouncilSeatB@cityofcordova.net	March 3, 2020	March-23
Seat C: 3 years	Jeff Guard CouncilSeatC@cityofcordova.net	Mar 5, 2017 Mar 3, 2020	March-23
Seat D: 3 years	Melina Meyer CouncilSeatD@cityofcordova.net	March 2, 2021 March 6, 2018	March-24
Seat E: 3 years	Anne Schaefer CouncilSeatE@cityofcordova.net	March 2, 2021 March 6, 2018	March-24
Seat F: 3 years	David Allison CouncilSeatF@cityofcordova.net	March 5, 2019 March 1, 2016	March-22
Seat G: 3 years	David Glasen CouncilSeatG@cityofcordova.net	March 5, 2019	March-22

elected by cncl

Cordova School District School Board - Elected

length of term		Date Elected	Term Expires
3 years	Barb Jewell, President bjewell@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	Henk Kruihof hkruihof@cordovasd.org	March 2, 2021	March-24
3 years	Tammy Altermott taltermott@cordovasd.org	Mar 5, 2013, Mar 1, 2016, Mar 5, 2019	March-22
3 years	Peter Hoepfner phoepfner@cordovasd.org	Mar 7, 2006, Mar 3, 2009, Mar 6, 2012, Mar 3, 2015, Mar 6, 2018, Mar 2, 2021	March-24
3 years	Sheryl Glasen saglasen@cordovasd.org	Mar 4, 2014, Mar 7, 2017, Mar 3, 2020	March-23

seat up for re-election in 2022	vacant
board/commission chair	
seat up for re-appt in Nov 21	

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

CCMC Authority - Board of Directors - Elected

length of term		Date Elected	Term Expires
3 years	Linnea Ronnegard, Chair CCMCBoardSeatC@cdvcmc.com	Mar 6, 2018, Mar 2, 2021	March-24
3 years	Greg Meyer CCMCBoardSeatA@cdvcmc.com	Jul 19, 2018, Mar 5, 2019	March-22
3 years	Janice Warga CCMCBoardSeatB@cdvcmc.com	elected by bd Mar '21	March-22
3 years	Liz Senear CCMCBoardSeatD@cdvcmc.com	March 2, 2021	March-24
3 years	Kelsey Appleton Hayden CCMCBoardSeatE@cdvcmc.com	March 3, 2020	March-23

Library Board - Appointed

length of term		Date Appointed	Term Expires
3 years	Mary Anne Bishop, Chair	Nov '06, '10, '13, '16 & '19	November-22
3 years	Wendy Ranney	Apr '13, Nov '15, Nov '18	November-21
3 years	Sherman Powell	June '18, Feb '20	November-22
3 years	Arissa Pearson	December-20	November-23
3 years	Krysta Williams	Feb '18, Dec '20	November-23

Planning Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Nancy Bird, Chair	Nov '16, '19	November-22
3 years	Mark Hall, Vice Chair	Nov '19	November-22
3 years	Sarah Trumblee	Dec '20	November-23
3 years	John Baenen	Dec '12, Dec '15, Nov '18	November-21
3 years	Tom McGann	Feb '21	November-23
3 years	Chris Bolin	Sep '17, Nov '18	November-21
3 years	Trae Lohse	Nov '18, Dec '20	November-23

seat up for re-appt in Nov 21

seat up for re-election in 2022

vacant

board/commission chair

City of Cordova, Alaska Elected Officials & Appointed Members of City Boards and Commissions

Harbor Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Mike Babic	Nov '17, Dec '20	November-23
3 years	Andy Craig	Nov '16, '19	November-22
3 years	Max Wiese	Mar '11, Jan '14, Nov '17, Dec '20	November-23
3 years	Ken Jones	Feb '13, Nov '16, Nov '19	November-22
3 years	Jacob Betts, Chair	Nov '15, '18	November-21

Parks and Recreation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Wendy Ranney, Chair	Aug '14, Nov '15, Nov '18	November-21
3 years	Henk Kruithof	Nov '19	November-22
3 years	Ryan Schuetze	Aug '18	November-21
3 years	Kirsti Jurica	Nov '18	November-21
3 years	Marvin VanDenBroek	Feb '14, Nov '16, Nov '19	November-22
3 years	Karen Hallquist	Nov '13, '16, '19	November-22
3 years	Dave Zastrow	Sept '14, Feb '15, Nov '17, Dec '20	November-23

Historic Preservation Commission - Appointed

length of term		Date Appointed	Term Expires
3 years	Cathy Sherman, Chair	Aug '16, Nov '19	November-22
3 years	Heather Hall	Aug '16, Feb '20	November-22
3 years	Sylvia Lange	Nov '19	November-22
3 years	John Wachtel	Aug '16, Nov '18	November-21
3 years	Wendy Ranney	Nov '18	November-21
3 years	Nancy Bird	Nov '17, Nov '18	November-21
3 years	Jim Casement	Nov '17, Dec '20	November-23

seat up for re-election in 2022

board/commission chair

seat up for re-appt in Nov 21

vacant

FY22 BUDGET SCHEDULE

DAY & DATE	EVENT	TOPIC / ACTIVITY
Friday 10/15/21		Dept.'s deadline to submit written explanation of additional personnel, wage increases, fee changes, and significant changes in operation budgets to City Manager.
Monday 10/25/21		1 st Draft of FY2022 Budget and related Documents to Council
Wednesday 10/27/21	Council Work Session Ed Room at Cdv Ctr 5:00 pm	Initial review of FY2022 Budget and related documents
Wednesday 11/3/2021	Council Work Session 6:00 pm	Ongoing discussion and review of FY2022 budget.
Wednesday 11/10/21	Joint Wksn w-Sch Bd CHS 6:00 pm Council Budget Work Session Cdv Ctr 7:00 pm	Ongoing discussion and review of FY2022 budget.
Wednesday 12/1/21	Council Work Session 6:00 pm	Ongoing discussion and review of FY2022 budget.
Wednesday 12/8/21		Publication of proposed FY2022 Budget and FY2022 Fee schedule.
Wednesday 12/15/21	Public Hearing and Regular Meeting	Adoption of FY2022 Budget and FY2022 Fee schedule.