

Mayor
Clay Koplín

Council Members

Tom Bailer
Cathy Sherman
Jeff Guard
Melina Meyer
Anne Schaefer
David Allison
David Glasen

City Manager

Helen Howarth

City Clerk

Susan Bourgeois

Deputy Clerk

Tina Hammer

Student Council

Ari Jeppson-Bolin

Regular City Council Meeting
October 20, 2021 @ 7:00 pm
Cordova Center Community Rooms
Agenda



A. Call to order

B. Invocation and pledge of allegiance

I pledge allegiance to the Flag of the United States of America, and to the republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

C. Roll call

Mayor Clay Koplín, Council members Tom Bailer, Cathy Sherman, Jeff Guard, Melina Meyer, Anne Schaefer, David Allison, and David Glasen

D. Approval of Regular Agenda..... (voice vote)

E. Disclosures of Conflicts of Interest and Ex Parte Communications

- conflicts as defined in Cordova Municipal Code 3.10.010 should be declared, then Mayor rules on whether member should be recused, Council can appeal the Mayor's ruling
- ex parte should be declared here, the content of the ex parte should be explained when the item comes before Council, ex parte does not recuse a member, it is required that ex parte is declared and explained

F. Communications by and Petitions from Visitors

1. Guest Speakers
 - a. Incident Management Team, COVID-19 Update
2. Audience comments regarding agenda items..... **(3 minutes per speaker)**
3. Chairpersons and Representatives of Boards and Commissions **(CCMCA BoD, School Board Rep)**
 - a. PWSRCAC September 2021 meeting highlights..... **(page 1)**
 - b. PWSAC Board of Director, City Representative **Tom Bailer** – report to Council
4. Student Council Representative Report..... **(page 5)**

G. Approval of Consent Calendar

5. Minutes of the October 6, 2021 Regular Council Meeting..... **(page 6)**
6. Per Charter Section 2-8 and Cordova Municipal Code 3.12.022, recordation of excused absence of Council member **Tom Bailer** from the October 6, 2021 Regular Meeting

H. Approval of Minutes – in consent calendar

I. Consideration of Bids – none

J. Reports of Officers

7. Mayor's Report
8. City Manager's Report
 - a. City Financial Report through 09-30-21..... **(page 8)**
 - b. FY2022 Budget Preparation Schedule..... **(page 67)**
9. City Clerk's Report
 - a. Public notice - Board and Commission Vacancies and how to apply..... **(page 68)**
10. Staff Quarterly reports
 - a. City Investments, UBS Financial Services, **Chad Adams**..... **(page 69)**
 - b. Cordova Museum and Cordova Center, Department Director, **Mimi Briggs**..... **(page 85)**

- c. CVFD, City Fire Marshal, **Paul Trumblee**..... (page 95)
- d. Cordova Police Department, Chief of Police, **Nate Taylor**..... (page 99)
- e. Cordova Harbor and Port, City Harbormaster, **Tony Schinella**..... (page 101)
- f. Library, Department Director, **Debbie Carlson**..... (page 103)

K. Correspondence..... (see *primer* for description page 108)

- 11. 09-30-21 Letter from Office of the State Assessor reporting Cordova’s 2021 FVD..... (page 109)
- 12. 10-04-21 Email from J. Reynolds supporting Chamber of Commerce..... (page 111)
- 13. 10-11-21 Letter from Chappell’s concerning Chase Avenue property..... (page 112)

L. Ordinances and Resolutions - none

M. Unfinished Business - none

N. New & Miscellaneous Business

- 14. Council Direction to Staff concerning placing a proposition..... (voice vote)(page 114)
for a Charter change on March 1, 2022 Election ballot
- 15. Council Action on Proposal Lot 11, Block 5, Odiak Park Subdivision..... (voice vote)(page 117)
- 16. Council Direction to Staff City - land disposal portion of..... (voice vote)(page 154)
Lot 10, Block 2, USS 3345
- 17. Discussion of COVID-19 Emergency Response
- 18. Pending Agenda, CIP List, Calendar, Elected & Appointed Officials lists..... (page 185)

O. Audience Participation

P. Council Comments

Q. Executive Session

- 19. Attorney consultation regarding *Fejes and Associates* and potential legal challenge, in executive session because this is a subject the immediate knowledge of which would clearly have an adverse effect upon the finances of the government

City Council is permitted to enter an executive session if an explicit motion is made to do so calling out the subject to be discussed and if that subject falls into one of the 4 categories noted below. Therefore, even if specific agenda items are not listed under the Executive Session header on the agenda, any item on the agenda may trigger discussion on that item that is appropriate for or legally requires an executive session. In the event executive session is appropriate or required, Council may make a motion to enter executive session right during debate on that agenda item or could move to do so later in the meeting.

R. Adjournment

Executive Sessions per Cordova Municipal Code 3.14.030

- **subjects which may be considered are:** (1) matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the government; (2) subjects that tend to prejudice the reputation and character of any person; provided that the person may request a public discussion; (3) matters which by law, municipal charter or code are required to be confidential; (4) matters involving consideration of governmental records that by law are not subject to public disclosure.
- **subjects may not be considered in the executive session except those mentioned in the motion calling for the executive session, unless they are auxiliary to the main question**
- **action may not be taken in an executive session except to give direction to an attorney or labor negotiator regarding the handling of a specific legal matter or pending labor negotiations**

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