



## APPLICATION FOR 2020 ECONOMIC RELIEF PROGRAM

Applications must be completed to qualify for Economic Relief payment

Please do not email your applications - see instructions below

**\*\*DUE FRIDAY, MAY 22, 5PM\*\***

Office Use:

app # \_\_\_\_\_

verified by: \_\_\_\_\_

entered by: \_\_\_\_\_

### What is the purpose of this program?

This program is established by the Valdez City Council to provide a one-time economic relief payment to qualifying Valdez households and businesses who have been adversely impacted by the COVID-19 Health Emergency.

**By returning this signed application, applicants are indicating that they have been adversely impacted.**

### How do I qualify for the program? (Please circle "household" or "business", below)

<b>Household</b>	<p>One individual per Valdez household; Valdez is primary residence;                  Applicant must have applied for 2020 Energy Assistance OR                  provide ID &amp; evidence of address (utility bill, mail, lease, etc.)                  Applicant must complete and sign IRS form W9 on page 2 of this application</p>
<b>Business</b>	<p>One application per distinct business; <b>you may submit multiple applications;</b>                  Business applicants must have a valid City of Valdez business license as of April 15, 2020;                  Businesses must have a distinct Federal Tax ID number, unless a sole-proprietorship;                  Sole-proprietorships may not share an address with a "household" applicant;                  Applicant must complete and sign IRS form W9 on page 2 of this application</p>

<b>Applicant Information</b>  Please also complete & sign form w-9 on Page 2	Name _____ Phone _____
	Email Address _____
	Physical / Street Address _____
	Mailing Address _____

### Where do I return my application? (Please circle "yes" or "no", below)

<b>Did you apply for the 2020 Energy Assistance Program?</b>	<b>YES</b>	You may either drop-off or mail your completed application Drop-off: City Hall drop-box, 212 Chenega, available 24/7 until application deadline Mail: City of Valdez, PO Box 307, Valdez AK 99686
	<b>NO</b>	Apply in-person at the Valdez Civic Center, 110 Clifton Drive Bring a valid state-issued ID AND evidence of household and/or business location Dates: May 12-22; Days: Tuesday through Saturday Hours: Tues & Wed 8am-2pm, Thur & Fri 2pm-7pm, Sat 10am-2pm

**Please do not email your application to City staff...mail or drop-off only**

**How much will I be paid? How? When? Is it taxable?**

<b>How much?</b>	City Management estimates \$1,800 per applicant. The Economic Assistance program has limited funds to be evenly distributed, therefore the final figure will not be known until all applications are reviewed.
<b>How?</b>	Payments will be issued by check and mailed to the applicant's Valdez address.
<b>When?</b>	Management estimates a check-issue date of <b>Friday, May 29, 2020.</b>
<b>Taxable?</b>	This payment is taxable income; the City must issue 1099s to recipients <b>Applicants must complete and sign IRS Form W9, below to receive payments.</b>

**Other frequently-asked questions:**

- If I owe the City money, will my payment amount be reduced?* **NO**
- If I received Energy Assistance funds in 2020, will it be included on my 1099 form?* **YES**
- I think I qualify, but your rules don't address my circumstances. What should I do?*

If you are unsure whether you qualify, we encourage you to apply.  
 City Management will review applications on a case-by-case basis as needed, and will provide for extended payment dates for disputed and resolved applications.  
 We will make every effort to ensure a fair and transparent program, per Council direction.

**I have other questions. Who should I contact?**

Email: economicrelief@valdezak.gov Phone: 907.834.3461 \*\*Do not email your application

<p><b>W-9</b> Form (Rev. October 2018) Department of the Treasury Internal Revenue Service</p>	<p><b>Request for Taxpayer Identification Number and Certification</b></p> <p>► Go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> for instructions and the latest information.</p>	<p><b>Give Form to the requester. Do not send to the IRS.</b></p>
<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p>		
<p><b>2</b> Business name/disregarded entity name, if different from above</p>		
<p>Print or type. See Specific Instructions on page 3.</p>	<p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC    <input type="checkbox"/> C Corporation    <input type="checkbox"/> S Corporation    <input type="checkbox"/> Partnership    <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____</p> <p><b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ► _____</p>	
	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>	
<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p>		<p>Requester's name and address (optional)</p>
<p><b>6</b> City, state, and ZIP code</p>		
<p><b>7</b> List account number(s) here (optional)</p>		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>	<b>Employer identification number</b>										
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**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ►	Date ►
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